

# Academic Restructure Project Team

## Terms of Reference

### Background

UBC Okanagan's academic priorities provide a strong foundation for academic units to work collectively toward a unified vision. To realize this vision, campus leadership is updating the current academic structure to ensure it aligns with and supports these priorities. A project team has been established to coordinate the academic restructure process.

### Objective

To plan, oversee, and execute all stages of the academic restructure process.

### Scope

- Manage all aspects of planning and design of the restructure, including communications, change management and budget

### Deliverables

- Project plan
- Change management strategy
- Communications plan
- Bi-weekly updates to Executive Sponsors
- Monthly updates to Academic Restructure Steering Committee

### Membership

- Associate Provost, Teaching and Learning
- Executive Director, Strategic Initiatives, Principal and DVC office
- Executive Director, Academic Strategic Initiatives, Provost and VP Academic
- Managing Director, HR
- Director, Communications and Marketing, UR
- Continuous Improvement Program Manager
- Communications and Engagement Specialist, Provost and VP Academic
- Project Manager, Strategic Projects, Provost and VP Academic

### Meeting Frequency

- Meetings will initially be scheduled for one hour every week, eventually reducing to once every two weeks.