




MEMORANDUM

Date: June 3, 2024

To: Irving K. Barber Faculty of Arts and Social Sciences, faculty and staff.

From: Rehan Sadiq, Provost and Vice-President, Academic 

Re: **External Review of the Irving K. Barber Faculty of Arts and Social Sciences**

As part of UBC's standard practice under the [Senate policy on Reviews of Administrative Units](#) and in alignment with the [Principles, Procedures and Guidelines for External Academic Unit Reviews](#), the Irving K. Barber Faculty of Arts and Social Sciences will undergo an external review in January 2025.

The purposes of the upcoming review of the Irving K. Barber Faculty of Arts and Social Sciences are to:

- determine the effectiveness of the Irving K. Barber Faculty of Arts and Social Sciences in supporting high-quality graduate training;
- evaluate the Irving K. Barber Faculty of Arts and Social Science's leadership and administration;
- advise on the future development of the Irving K. Barber Faculty of Arts and Social Sciences and
- prompt the development of reflective self-study documents and engage in a process to appraise, as appropriate, the Irving K. Barber Faculty of Arts and Social Science's scholarly, pedagogical and professional activities.

Over the next few months, the Irving K. Barber Faculty of Arts and Social Sciences will prepare a self-study report of its operations, including its facilities and resources, administrative structure, and the unit's and internal and external linkages. The self-study process will include a broad consultation with students, faculty and staff, as well as external communities/organizations engaged with the Irving K. Barber Faculty of Arts and Social Sciences. I encourage you to participate.

In January 2025 an external review committee will conduct an in-person site-visit, which includes interviews with UBC Okanagan students, faculty, leadership, staff and other individuals and groups that may interact with the Irving K. Barber Faculty of Arts and Social Sciences. Following the site-visit, the external review committee will provide a report outlining their learnings and recommendations. Information about the terms of reference, external reviewers and the site-visit will be made available in the coming months.

Unit members have the opportunity to suggest external review committee members. Recommendations, including contact information, academic rank, synopsis of academic qualifications, field(s) of expertise, and any perceived conflicts of interest, must be submitted via email to [Laura Prada](#), Senior Manager, Academic Programs, Teaching and Learning, by June 24, 2024. The final selection of external review committee members will be decided by the Provost, in consultation with the Dean.

Please visit [the Office of the Provost website](#) if you would like to learn more about the external review process. Additional questions can be directed to [Laura Prada](#).