




MEMORANDUM

Date: February 22, 2024

To: Irving K. Barber Faculty of Science faculty and staff

From: Rehan Sadiq, Provost and Vice-President, Academic 

Re: **External Review of the Irving K. Barber Faculty of Science**

As part of UBC's standard practice under the [Senate policy on Reviews of Administrative Units](#) and in alignment with the [Principles, Procedures and Guidelines for External Academic Unit Reviews](#), the Irving K. Barber Faculty of Science will undergo an external review in September 2024.

The purposes of the upcoming review of the Faculty are to:

- determine the effectiveness of the Faculty in delivering high-quality undergraduate and graduate training;
- evaluate the Faculty's leadership and administration;
- advise on the future development of the Faculty; and
- prompt the development of reflective self-study documents and engage a process to appraise, as appropriate, the scholarly, pedagogical, professional activities, academic programs and other activities.

Over the next few months, the Faculty will prepare a self-study report of its operations, including its facilities and resources, scholarly and teaching activities, administrative structure, and unit's internal and external linkages. The self-study process will include a broad consultation with students, faculty and staff, as well as external communities/organizations engaged with the Faculty. I encourage you to participate.

In September 2024, an external review committee will conduct an in-person site-visit, which includes interviews with UBC Okanagan students, faculty, leadership, staff and other individuals and groups that may interact with the Faculty. Following the site-visit, the external review committee will provide a report outlining their learnings and recommendations. Information about the terms of reference, external reviewers and the site-visit will be made available in the coming months.

Faculty members have the opportunity to suggest external review committee members. Recommendations, including contact information, academic rank, a synopsis of academic qualifications, field(s) of expertise, and any perceived conflicts of interest, must be submitted via email to [Laura Prada](#), Senior Manager, Academic Programs, Teaching and Learning, by March 8, 2024. The final selection of external review committee members will be decided by the Provost, in consultation with the Dean.

Please visit [the Office of the Provost website](#) if you would like to learn more about the external review process. Additional questions can be directed to [Laura Prada](#).